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18 October 1954

MEMORANDUM FOR: Colonel White

SUBJECT : Reclassification of Positions Within the FE Division

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1. The FE Division has asked for the upgrading of two BF positions and the reclassification of an Intelligence Officer position in [REDACTED]. The Assistant Director for Personnel transmitted the request to the Management Staff for comment regarding possible duplication and overlapping of functions with FE administration offices and the Logistics Office staff positions. [REDACTED] indicates in Tab C that there was decentralization to the branch level in the FE Division, and if the duties outlined in the attached job descriptions are, in fact, performed at the branch level, the need for the centralized administrative staff would appear to diminish.

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2. The Management Staff, therefore, proposes that the reclassification be approved and that three slots be abolished in FE Admin. and transferred to [REDACTED].

3. The question of transfer of T/O slots is not pertinent, inasmuch as the positions for which upgrading and reclassification were requested are in existence on the T/O's of the respective branches. The question of possible overlapping of functions is valid, and apparently what the Management Staff was trying to recommend was a reduction in the T/O of FE Admin., inasmuch as it is now officially recognized that administrative functions were being performed at the branch level.

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4. I don't think FE anticipated this turn of events when they submitted their request for reclassification, and I wonder if it would be prudent for you to sign this without having checked out with [REDACTED]. The action as proposed by the Management Staff does not say so specifically, however, it appears to have been the intent to recover three ceiling positions. Whether these should revert to the Director's reserve or whether they should remain with the DD/P would be an item for consideration, also.

5. It is recommended that proposed action in reducing the FE Admin. T/O and the possibility of recovering three ceiling positions from the DD/P be discussed with the DD/P Admin., prior to any written action.

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